



**Gujarat Technological University**  
(Established under the Gujarat Act No. 20 of 2007)  
**Chandkheda, Ahmedabad – 382 424 (Gujarat)**

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**Integrated MBA Admission Guidelines for Vacant Seat(s)**  
**Academic Year 2018-19**

**Admission Guidelines for Vacant Seat(s):**

1. The admission procedure for the vacant seat will be in offline (physical) mode.
2. Every Institute is advised to advertise the Admission Announcement in Vacant Seat for Integrated MBA Course (may be through Newspapers/Website).
3. The Institute have to maintain a date wise register, where the basic information of the candidate is to be filled with his/her signature.
4. Admission Form (which is to be downloaded from the website <http://integratedcourse.gtu.ac.in/>) is to be filled by the candidate with the passport size photograph and signature.
5. Photocopies of all the necessary testimonials/documents are to verified with the originals (put the signature and name of verifying officer on each photocopy) and collect from the candidates.
6. Based on the applications received from all the candidates, each Institute have to prepare their own inter-se merit list of the candidates.
7. This inter-se merit list is to be prepared strictly considering the Eligibility Criteria and Admission Guidelines given in the website <http://integratedcourse.gtu.ac.in/>
8. The Admission Processing Fees of Rs.500/- from each student is to be collected (Fees is to be paid only through the 'Online SBI Portal') and a copy of fees challan (or an online receipt) is to be attached with the application (Candidates who have paid the admission registration fees during the first round of online admission are not required to pay the fees again).
9. Based on the inter-se merit list the admission to the candidates are to be allotted with the respective fees (as per the admission criteria only).
10. After admitting the student(s) on the Vacant Seat(s), individual Institute will be called by GTU to submit the register and admission forms (with documents and fees challan) at GTU, Chandkheda Campus, Ahmedabad.